

University Assessment Leads

The University Assessment Lead serves as the academic program's point of contact for the creation, communication, and continuous refinement of a meaningful program assessment plan which fosters student success. The Assessment Lead maintains a record of current program student learning outcomes and coordinates and/or writes the Annual Assessment Reports and submits to Assessment and Accreditation via SharePoint. Additionally, the Assessment Lead works with program faculty and College leadership to reflect upon assessment findings and to take actionable steps to improve student success.

University Assessment Leads also:

- Serve as the point of contact for Assessment & Accreditation staff and keeping current about reporting requirements and expectations.
- Seek assistance from Assessment & Accreditation staff and/or Center for Teaching and Learning staff on the development of effective assessment plans and reporting strategies.
- Create an assessment plan that includes student learning outcomes, alignment with coursework, descriptions of assessment methods, and benchmarks of success.
- Collect assessment data from faculty, including informing teaching faculty ahead of time, to ensure that the correct data are being collected.
- Connect with faculty across all locations and modalities to ensure assessment data are gathered for all students regardless of location or delivery methods.
- Write and submit the Annual Assessment Report.
- Receive feedback from Assessment & Accreditation staff.
- Promote the analysis and reflection of assessment data with program faculty, staff, and leadership.
- Facilitate faculty discussions using the assessment results, leading to decisions about possible changes to the assessment plan, curriculum, teaching or support services for students.

Assessment Leads are appointed by their academic program or college leadership and may have other duties specific to their program/academic unit.