Please use the following checklist to ensure that your syllabus meets all requirements reviewed by the Bacc Core Committee.

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| --- | --- |
| OSU requirements: | Y/N |
| 1. Syllabus includes course name, number and credits |  |
| 2. Syllabus includes course specific outcomes |  |
| 3. Syllabus includes grading criteria |  |
| 4. Syllabus includes information about all prerequisites |  |
| 5. Syllabus includes a description of course content, including a concise outline of topics and/or activities |  |
| 6. Syllabus includes information about evaluation of student performance |  |
| 7. Syllabus includes required texts and materials |  |
| 8. Syllabus includes statement/link regarding students with disabilities |  |
| 9. Syllabus includes statement/link regarding academic or scholarly dishonesty |  |
| Bacc Core requirements |
| 10. Syllabus includes a statement that the course fulfills the Bacc Core requirement for the category: **"This course fulfills the Baccalaureate Core requirement for the \* category. It does this by \*."**  (Take 1-2 sentences to briefly make the connection between your course content and/or approach of your course to the Bacc Core category student learning outcomes.) |  |
| 11. Syllabus includes category student learning outcomes verbatim and listed separately from course objectives; found [here](http://main.oregonstate.edu/baccalaureate-core/current-students/bacc-core-learning-outcomes-criteria-and-rationale) |  |
| 12. Syllabus includes a clear description to students how the Bacc Core category learning outcomes will be integrated with the course and assessed |  |
| WIC/Bacc Core requirements |  |
| 13. The course syllabus clearly indicates that the course is Writing Intensive, that students will be using writing to learn the subject content, and that the course satisfies the WIC requirements for the major. |  |
| 14. The syllabus indicates that students working on formal writing assignments will be guided through the writing process, will have opportunities to receive feedback, and will have reasonable time to revise their drafts. Substantial revision is required, not optional. |  |
| 15. The course syllabus is specific about how the course will involve informal, ungraded or minimally graded writing-to-learn exercises throughout the term (for example, brief in-class writing or reading response journals). |  |
| 16. The syllabus is specific about how students will be introduced to writing in the profession or the discipline. |  |
| 17. Method of grading is specified on the syllabus. Grades for writing form at least 30% of the overall grade for the course. |  |

All requirements can be found on the *Syllabus – Minimum Requirements* page found [here](http://oregonstate.edu/admin/aa/apaa/syllabus-minimum-requirements).